



## *2024 Cost Share Application Instructions*

Wildfire Adapted Partnership (WAP) is a local nonprofit organization whose mission is to protect lives and property from wildfire. As a way to achieve this mission, we are able to offer a cost share program to help homeowners perform wildfire mitigation on the vegetation around their homes. Expenses to create defensible space around structures and along driveways could be eligible for **up to** a 50 percent reimbursement of costs incurred. Once all paid invoices, proof of payment, volunteer logs, and final inspections have been sent to WAP, you should receive a reimbursement check within 90 days.

### **Eligibility Requirements:**

- The property must be located in an area where grant funding is available. Please check with your county coordinator if you are unsure.
- Wildfire mitigation work must be performed within approximately 100 feet of structures (Defensible Space Zones 1 & 2) or within 75 feet on either side of the centerline of driveways.
- Work is limited to vegetative fuels reduction (tree and brush removal, tree limbing, etc.)
- Work must be preapproved in accordance with a Wildfire Adapted Partnership Scope of Work.
- One contractor bid is required. You may use the contractor of your choice and get additional bids if you would like.
- The property owner is responsible for full payment to the contractor.
- Paid invoices and a copy of the payment check must be produced for WAP reimbursement.
- Once all paid invoices, proof of payment, volunteer logs, and final inspections have been sent to WAP, you should receive a reimbursement check within 90 days.

### **Instructions:**

- Go to [www.wildfireadapted.org](http://www.wildfireadapted.org) and sign up for a free site assessment or contact your WAP County Coordinator
- The County Coordinator will schedule an appointment to assess your property.
  - The Coordinator (or their designated assessor) will give you the necessary applications and directions on how to proceed.

### **Contacts:**

<b>Wildfire Adapted Partnership</b> 970-385-8909 <a href="mailto:info@wildfireadapted.org">info@wildfireadapted.org</a> <a href="http://www.wildfireadapted.org">www.wildfireadapted.org</a>	<b>Archuleta County Coordinator</b> Bill Trimarco 970-398-0305 <a href="mailto:btrimarco@wildfireadapted.org">btrimarco@wildfireadapted.org</a>	<b>Montezuma &amp; Dolores County Coordinator</b> 970-385-8909 <a href="mailto:cmoore@wildfireadapted.org">cmoore@wildfireadapted.org</a>
<b>Western La Plata &amp; San Juan County Coordinator</b> Alex Graf 845-750-2914 <a href="mailto:agraf@wildfireadapted.org">agraf@wildfireadapted.org</a>	<b>Eastern La Plata County Coordinator</b> Ryan Cook 970-508-0452 <a href="mailto:rcook@wildfireadapted.org">rcook@wildfireadapted.org</a>	



## Timeline for Participants

Task	Date Completed
Site assessment	
Print scope of work for contractor	
Get contractor bid 1	
Get contractor bid 2 (optional)	
Get contractor bid 3 (optional)	
Submit all bids to WAP & specify preferred contractor	
Sign and return award letter (within 14 days)	
<b>Note: Do not start any work before returning award letter</b>	
Schedule work start date with contractor	
Schedule final inspection with WAP upon completion	
Pay contractor	
Submit paid invoice showing a balance of \$0 to WAP	
Submit work log to WAP	
Receive reimbursement check within 90 days	

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